



SEPTEMBER 30, 2025

E-Tender ID : 229453

E-Tender Document	MDCMPUL/2025-26/734-2/DSD/ARC FOR AC SERVICES
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Annual maintenance rate contract for all type of Air conditioners at Dudhsagar Dairy, Mehsana .

PURCHASE DEPARTMENT

MEHSANA DISTRICT CO-OPERATIVE MILK PRODUCERS' UNION LIMITED

Dudhsagar Dairy, Highway, Mehsana – 384002 Phone: 02762-253201

Fax: 02762-253201

www.dudhsagardairy.coop



MEHSANA DISTRICT CO-OPERATIVE MILK PRODUCERS' UNION LIMITED
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1. Notice Inviting Tender

S. No.	Item	Description / Details
2.1 TENDER DETAILS		
1	Tender Notice No.	MDCMPUL/2025-26/734-2/DSD/ARC FOR AC SERVICES
2	Name of Project	Annual maintenance rate contract for all type of Air conditioners at Dudhsagar Dairy, Mehsana
3	Name of Work	Annual maintenance rate contract for all type of Air conditioners at Dudhsagar Dairy, Mehsana
4	Name of Company	Mehsana District Co-operative Milk Producers' Union Ltd, Dudhsagar Dairy, Highway, Mehsana, Gujarat, PIN - 384002
5	Estimated Cost of Work	Rs.8 Lakh
6	Period of Completion of Project / Delivery	One Year
7	Tender Document Fee (INR)	Rs.1734/- (including 18% GST)
8	EMD (INR)	Rs. 16734 /-
2.2 IMPORTANT DATES		
1	Bid Documents Download Start	30, September 2025
2	Bid Documents Download End	14, October 2025, 5:00 PM
3	Pre-Bid Meeting	8, October 2025 at 12:00 Hours at Dudhsagar Dairy, Mehsana, Gujarat.
4	Last Date & Time for ONLINE submission of tender fee, EMD, all supporting documents and commercial bids	14, October 2025, 5:00 PM
5	Last date and time for Hard Copy submission of documents submitted online and other documents mentioned in tender document	16, October 2025 ,5:00 PM Purchase Department Dudhsagar Dairy Highway, Mehsana – 384002 Gujarat
6	Bid Opening Date	15, October 2025, 10:00 AM or later



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S. No.	Item	Description / Details
7	Bid Validity Period	60 Days
8	Mode of Negotiation	Reverse Auction (Refer: General Guidelines for E-Tender and E-Auction for details)
2.3 OTHER INFORMATION		
1	Officer Inviting Bids	I/C Managing Director
2	Bid Opening Authority	I/C Managing Director
3	Address	I/C Managing Director Mehsana District Co-operative Milk Producers' Union Ltd, Dudhsagar Dairy Highway, Mehsana, Gujarat-384002 Phone: + 91 2762 253201 to 05

I/C Managing Director

Mehsana District Cooperative Milk Producers' Union Limited Dudhsagar Dairy, Mehsana



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2. Contact Details

User Department

Contact user department for technical queries, specifications, date extension etc.

S. No.	Contact Person	Contact No.	E-mail ID
1	D.M.Prajapati (I/c Electrical & Generator)	8128673876	electrical@mehsanaunion.coop
2	A.D.Chaudhari I/c (Engg.- Services)	99740 59270	adc@mehsanaunion.coop
3	K.D.Chaudhari (Head Engg. & CC)	99740 59275	kdc2@mehsanaunion.coop

Purchase Department

Contact Purchase Department for queries in commercial terms and conditions, tendering process and help in filling tender.

S. No.	Contact Person	Contact No.	E-mail ID
1	Nikita Doshi (Asst. Executive – Purchase)	8128673880	npshah@mehsanaunion.coop
2	Kinnari Pandya (Asst.Manager – Purchase)	9265976912	kvpanya@mehsanaunion.coop
3	Subodh Kant (Sr.Manager - Purchase)	9974056670	skkant@mehsanaunion.coop
4	C.M.Parikh (Sr.Manager - Purchase)	9974059264	cmparikh@mehsanaunion.coop



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Annexure-1: Eligibility Criteria

2. Technical Eligibility

The bidder must meet the following minimum qualification criteria;

- Experience:** Bidder in the same name and style should be in the similar business for at least 3 financial years. In case of change of name of bidder by merger / acquisition / change in status, the bidder has to submit documentary evidences. Bidder has to upload and submit copy of purchase orders as well as order execution document or work completion certificate. Upload a PO copy which is 3 years old for this purpose.
- 2.2 **PO Copy:** The Bidder must have supplied/executed similar items/work in any large industry preferably dairy industry across India within last 3 years. Bidder has to upload and submit copy of purchase orders as well as order execution document or work completion certificate in hard copy as supporting documents.
- 2.3 **Site Visit:** Before submitting their offer, the bidder shall examine the our site of works and its surroundings and obtain all information. Bidders shall collect all information from In-Charge Electrical to submit in tender bid. Bidder shall communicate above mentioned contact person (technical queries bracket) before visit of plant for necessary arrangement.
- 2.5 The Bidder should have valid registration under various Acts that may be applicable for the contract proposed. This shall include but not limited to Income Tax, GST, Employee State Insurance, Contract Labour, Provident Fund etc. (As applicable)

3. Other Eligibility Criteria

- 3.1 The bidder which is blacklisted by Mehsana Union/GCMMF/NDDB are not eligible to bid otherwise, bid will not be accepted and EMD may be forfeited. Bidder shall have to provide related supporting document for same in hard copy with bid.
- 3.2 Even though the Bidder meets the specified criteria, the bid may be disqualified in case the bidder has:
- a) Made untrue or false declaration in the forms, statements and attachments submitted in proof of their qualifications.
 - b) Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion or financial failure etc.



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Annexure 2: Price Bid Format

1. ARC WORK FOR ANNUAL A.C WORKS AT DSD-MEHSANA FOR 2025-2026

Sr. No.	Item Description	Tentative Annual Quantity	Unit	Basic Price per Unit	GST rate in %	Net rate inclu.GST
1	120534_Panel AC Service - 1.0 Ton	1	EACH	ONLINE	ONLINE	ONLINE
2	102174_Replacement of Compressor-1.0 Ton	1	EACH	ONLINE	ONLINE	ONLINE
3	120530_Panel AC Gas Charging-1.0 Ton	1	EACH	ONLINE	ONLINE	ONLINE
4	107740_"AC Job: Chem wash Condensing unit,1.5TR	6	EACH	ONLINE	ONLINE	ONLINE
5	107732_"AC Job: Change Comp>window/split,1.5TR	2	EACH	ONLINE	ONLINE	ONLINE
6	107744_"AC Job:Gas Charging,Window/Split,1.5TR	3	EACH	ONLINE	ONLINE	ONLINE
7	123132_AC Chem wash Condensing unit,Split,1TR	1	EACH	ONLINE	ONLINE	ONLINE
8	123133_Replacement of Compressor,Split,1TR	1	EACH	ONLINE	ONLINE	ONLINE
9	126725-AC Top Up Gas In unit,1 TR	1	Kilogram	ONLINE	ONLINE	ONLINE
10	123135_AC Job:Gas Charging, Split,1TR	1	EACH	ONLINE	ONLINE	ONLINE
11	123136_REPLACE,CONDENSOR UNIT,Split,1 TR	1	EACH	ONLINE	ONLINE	ONLINE
12	125003-SPLIT AC CHEMICAL WASHING SERVICE-1.5 T	6	EACH	ONLINE	ONLINE	ONLINE
13	102175- Replacement of Compressor-1.5 Ton	5	EACH	ONLINE	ONLINE	ONLINE
14	126726-AC Top Up Gas In unit,1.5 TR SPLIT	5	Kilogram	ONLINE	ONLINE	ONLINE
15	126968- AC Job:Gas Charging,Split AC,1.5TR	5	EACH	ONLINE	ONLINE	ONLINE
16	120825_REPLACE,CONDENSOR UNIT,SPLIT AC, 1.5 TR	4	EACH	ONLINE	ONLINE	ONLINE
17	107741_"AC Job: Chem wash Condensing unit,2TR "	5	EACH	ONLINE	ONLINE	ONLINE
18	102176_Replacement of Compressor-2.0 Ton	2	EACH	ONLINE	ONLINE	ONLINE

Sr.	Item Description	Tentative	Unit	Basic	GST rate	Net rate
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No.		Annual Quantity		Price per Unit	in %	inclu.GST
19	126727-AC Top Up Gas In unit,2 TRÂ SPLIT	2	Kilogram	ONLINE	ONLINE	ONLINE
20	107745_"AC Job:Gas Charging,Window/Split,2TR "	2	EACH	ONLINE	ONLINE	ONLINE
21	120826_REPLACE,CONDENSOR UNIT,SPLIT AC, 2.0 TR	1	EACH	ONLINE	ONLINE	ONLINE
22	123152_AC Job: Chem wash Condensing unit,3TR	2	EACH	ONLINE	ONLINE	ONLINE
23	123153_Replacement of Compressor-3.0 Ton	1	EACH	ONLINE	ONLINE	ONLINE
24	126730_AC Top Up Gas In unit,3 TR CASSETTE	1	Kilogram	ONLINE	ONLINE	ONLINE
25	123155_AC Job:Gas Charging,Window/Split,3TR	1	EACH	ONLINE	ONLINE	ONLINE
26	123156_REPLACE,CONDENSOR UNIT,SPLIT AC, 3.0 TR	1	EACH	ONLINE	ONLINE	ONLINE
27	123137_AC CAMICAL WASH & SERVICE,1.5TR CASSETTE	2	EACH	ONLINE	ONLINE	ONLINE
28	123138_Replace,New Compressor Cassette AC 1.5TR	1	EACH	ONLINE	ONLINE	ONLINE
29	126728-AC Top Up Gas In unit,2.5 TR CASSETTE	1	Kilogram	ONLINE	ONLINE	ONLINE
30	123140_AC LEACK PROFF&GAS CHARGE,1.5TR CASSETTE	1	EACH	ONLINE	ONLINE	ONLINE
31	123141_Replace,condenser unit Cassette AC 1.5TR	1	EACH	ONLINE	ONLINE	ONLINE
32	123108_AC CAMICAL WASH & SERVICE,3TR CASSETTE	2	EACH	ONLINE	ONLINE	ONLINE
33	122519_Replace,New Compressor Cassette AC 3.0TR	1	EACH	ONLINE	ONLINE	ONLINE
34	126731-AC Top Up Gas In unit,3 TR AHU/DIFFUSE	1	Kilogram	ONLINE	ONLINE	ONLINE
35	120673_3,TON AC GAS REFILLING WITH REFRIGENT GA	1	Lot	ONLINE	ONLINE	ONLINE
36	122521_Replace,condenser unit Cassette AC 3.0TR	1	EACH	ONLINE	ONLINE	ONLINE
37	123109_AC CAMICAL WASH & SERVICE,4TR CASSETTE	2	EACH	ONLINE	ONLINE	ONLINE

Sr.	Item Description	Tentati	Unit	Basic	GST rate	Net rate
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No.		ve Annual Quantit y		Price per Unit	in %	inclu.GS T
38	114709_Replace,New compressor Cassette ac 4.0TR	1	EA	ONLIN E	ONLINE	ONLINE
39	126732-AC Top Up Gas In unit,4 TR CASSETTE	1	Kilogram	ONLIN E	ONLINE	ONLINE
40	123113_AC LEACK PROFF & GAS CHARGE,4TR CASSETT	1	EACH	ONLIN E	ONLINE	ONLINE
41	114711_Replace,condenser unit Cassette ac 4.0TR	1	EACH	ONLIN E	ONLINE	ONLINE
42	123142_AC Chem wash Condensing AHU/Diffu 2.5TR	2	EACH	ONLIN E	ONLINE	ONLINE
43	123143_Replace Compressor AHU/Diffuser 2.5TR	1	EACH	ONLIN E	ONLINE	ONLINE
44	126729-AC Top Up Gas In unit,2.5 TRÂ AHU/DIFFUS	1	Kilogram	ONLIN E	ONLINE	ONLINE
45	123145_AC Gas Charging,AHU/Diffuser,2.5TR	1	EACH	ONLIN E	ONLINE	ONLINE
46	123146_AC Change Condensing unit AHU/Diffu2.5TR	1	EACH	ONLIN E	ONLINE	ONLINE
47	123111_AC Chem wash Condensing AHU/Diffuser,3TR	1	EACH	ONLIN E	ONLINE	ONLINE
49	114716_Replace,Ductable compressor 3.0TR(R407A)	1	EACH	ONLIN E	ONLINE	ONLINE
50	123112_AC Gas Charging,AHU/Diffuser,3TR	1	EACH	ONLIN E	ONLINE	ONLINE
51	123110_AC Change Condensing unit AHU/Diffus 3TR	1	EACH	ONLIN E	ONLINE	ONLINE
52	123147_AC Job: Chem wash Condensing unit,4TR	1	EACH	ONLIN E	ONLINE	ONLINE
53	123148_AC Job: Change Comp,AHU/Diffuser,4TR	1	EACH	ONLIN E	ONLINE	ONLINE
54	126733-AC Top Up Gas In unit,4 TR AHU/DIFFUSEÂ	1	Kilogram	ONLIN E	ONLINE	ONLINE
55	123150_AC Job:Gas Charging,AHU/Diffuser,4TR	2	EACH	ONLIN E	ONLINE	ONLINE
56	123151_AC Job: Change Condensing unit,4TR	1	EACH	ONLIN E	ONLINE	ONLINE
57	107742_"AC Job: Chem wash Condensing unit,5TR "	2	EACH	ONLIN E	ONLINE	ONLINE



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58	107734_"AC Job: Change Comp,AHU/Diffuser,5TR "	1	EACH	ONLINE	ONLINE	ONLINE
59	126734-AC Top Up Gas In unit,5 TR	1	Kilogram	ONLINE	ONLINE	ONLINE
60	107746_"AC Job:Gas Charging,AHU/Diffuser,5TR "	2	EACH	ONLINE	ONLINE	ONLINE
61	107738_"AC Job: Change Condensing unit,5TR "	1	EACH	ONLINE	ONLINE	ONLINE
62	123157_AC Job: Chem wash Condensing unit,11TR	2	EACH	ONLINE	ONLINE	ONLINE
63	123158_Replacement of Compressor-11.0 Ton	1	EACH	ONLINE	ONLINE	ONLINE
64	126735-AC Top Up Gas In unit,11 TR	1	Kilogram	ONLINE	ONLINE	ONLINE
65	123160_AC Job:Gas Charging,Window/Split,11TR	1	EACH	ONLINE	ONLINE	ONLINE
66	123161_REPLACE,CONDENSOR UNIT,SPLIT AC, 11.0 TR	1	EACH	ONLINE	ONLINE	ONLINE
67	115067-Dismantal of Split AC	6	EACH	ONLINE	ONLINE	ONLINE
68	112725-A/c Installation	6	EACH	ONLINE	ONLINE	ONLINE
69	116259-Supply&fitting charge ofcopper pipe-A.C.	1	FT	ONLINE	ONLINE	ONLINE
70	120014-Core Cutting in RCC - Dia 50 mm	6	EACH	ONLINE	ONLINE	ONLINE

Basic price quoted should include packing & forwarding, freight, insurance, dismantling of Air conditions, gas charging and all required spares & services.Applicable GST rate has to be mentioned separately.



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Annexure 3: Performance Security & Payment Terms

S. No.	Description	Details
1	Performance Security (to be submitted by successful bidder after getting Purchase Order)	NA
2	100% Against satisfactory services	On monthly/quarterly basis.
3	Other Payment Terms	

Special note : User should decide & confirm above payment terms for tender document preparation.

Annexure 4: Delivery Terms and Conditions

S. No.	Description	Details
1	Locations of Air conditions	Main plant and Office building at Mehsana, Dudhsagar Dairy
2	Period of Annual rate contract	12 Months
3	Other Remarks	



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Specific Terms of Contract:

1. Supplier has to quote rates for replacement of compressor /spares including supply, Installation and testing.
2. If GST is applicable to your ARC basic rates then specified your applicable GST Rate in your invoice otherwise GST will not be applicable if your turnover Either less than Rs.20Lakh or composite scheme
3. Basic price quoted should include packing & forwarding, freight, insurance, dismantling of Air conditions, gas charging and all required spares & services.Applicable GST rate has to be mentioned separately.
4. Quantity mentioned in tender is only tentative. Actual quantity will be as per direction of our engineering department during ARC duration.
5. All price quoted should be FOR our site at as mentioned in the tender document.
6. During Installation work, accommodation of bidders' staff is under bidder scope only
7. Dudhsagar Dairy at its sole discretion and without assigning any reason thereof, reserves the right to accept and / or reject the whole or part of any or all the bids received.
8. By submitting online price-bid on N-procure website, bidder will be bound to complete Supply, Installation, testing and commissioning of this Tender Requirements.
9. 100%Payment within 30 days against completion of satisfaction work. No payment shall be made if service is incomplete.
10. Above special clauses supersede all other related terms and conditions specified in tender document.
11. You have to complete the AC work within 1 day.
12. In emergency, you have to complete the AC work on priority basis.
13. You would replace/change any faulty part of AC only after permission from related Authority. You will have to submit the old part after replacement
14. The breakdowns are required to be attained within maximum of 08 hours.
15. Vendor should do Complete services to maintain the proper quality
16. Make/Model should match as per compressor of our old AC m/c before changing compressor and compressor make should be standard like Kirloskar/emirssion/Mitsubushi etc .You will give us 1 year guarantee for the new compressor. In case of any Failure Compressor within 1 year you will do replace free of cost. Show the proof of purchase it in Terms of invoice with mentioning serial no.
17. You will use only standard AC related materials parts.
18. Vendor shall have to depute skilled workforce for attending the complaints.
19. If we found any technical fault or work complain after ac work, we would impose a Penalty @ 20% and the same amount will be deducted from your bill.
20. Vendor should be taking care of the safety of the equipment and any lapses or Requirements should be brought to our notice.
21. DSD will not responsible for any damage & injury to your work force within DSD Premises. No Compensation will be applicable in any case.