



# MEHSANA DISTRICT CO-OPERATIVE MILK PRODUCERS' UNION LIMITED

MEHSANA 384002 India  
Phone: 02762-253201 TO 253205  
**REQUEST FOR QUOTATION**

(ISO Doc No : )

<b>One Time Vendor</b>	<b>4000010</b>	<b>RFQ No.:</b>	M610197514	Date: 20.04.2024
India		<b>Collective No.:</b>	0000315182	
		<b>Doc. Type:</b>	ZR01 Manual RFQ - Mat	
		<b>POrg:</b>	MP00 Central PORG-Mehsana	
		<b>PGroup:</b>	M09 Other Mtl Purchase	
		<b>Quotation Deadline:</b>	28.04.2024	
		<b>Our Reference:</b>	pr1200597420	
		<b>Created By :</b>	PURCHASE DEPTT. DMD	
<b>Your GSTN :</b>		<b>Our GSTN : 24AAAAM0329F1Z6</b>		

Dear Sir,

We invite quotation for supply of following items:

**Subject:** Purchase Enquiry for Materials

Sr. No.	Material	HSN/S AC	Short Text	Qty	OUn	Delivery Date	Plant	Mat. Grp
1	8000053	482010 90	M.B.R. TEST REPORT, LOOSE REGISTER	15	EA	30.05.2024	MM01	CM0000007
2	8000300	482010 90	PACKING MATERIAL REGISTER	2	EA	30.05.2024	MM01	CM0000007
3	8000323	482010 90	MILK GOOD RETESTING REGISTER	2	EA	30.05.2024	MM01	CM0000007
4	8000377	482010 90	ANALYTICAL OF MILK POWDER( MANUFACTURING)	10	EA	30.05.2024	MM01	CM0000007
5	8001398	482010 10	REGISTER FOR MICROBIOLOGICAL TESTING	35	EA	30.05.2024	MM01	CM0000006
6	8005259	482010 90	Daily Milk Report Pad	10	EA	30.05.2024	MM01	CM0000006
7	8005817	482010 90	WEIGHT CHECK REGISTER FOR Q.A	6	EA	30.05.2024	MM01	CM0000006
8	8006606	482010 00	MILK TANKER ANALYSIS REPORT.	30	EA	30.05.2024	MM01	CM0000006
9	8006951	482010 90	TEST REPORT OF MILK POUCH	4	EA	30.05.2024	MM01	CM0000007
10	8080822	482010 90	Society Milk Sample Testing Details	3	EA	30.05.2024	MM01	CM0000006
11	8080824	482010 90	Details of BMCU Sample Report	4	EA	30.05.2024	MM01	CM0000006
12	8080832	482010 90	SCM RESULT REGISTER	2	EA	30.05.2024	MM01	CM0000006
13	8080839	482010 90	BIS REGISTER IMP POWDER	1	EA	30.05.2024	MM01	CM0000006
14	8080846	482010 90	Dudh Prapti Patrak FOR BULKCOOLER	100	EA	30.05.2024	MM01	CM0000006
15	8080847	482010 90	UHT Sample Collection Log Sheet Report	15	EA	30.05.2024	MM01	CM0000006
16	8080849	482010 90	Powder Finished Product Packing Report	15	EA	30.05.2024	MM01	CM0000008
17	8080858	482010 90	UHT MILK TEST REPORT	16	EA	30.05.2024	MM01	CM0000006

Goods to be supplied subject to terms and conditions as per enclosed Annexure/s.

Please ensure that your sealed quotation reach us before deadline date, complete with necessary annexure.

**Thanking You,**

**For, Purchase Department  
MEHSANA DISTRICT CO-OPERATIVE MILK PRODUCERS' UNION LIMITED**



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**RFQ: M610197514**

**Annexure : 1**

**Date: 20.04.2024**

## Delivery Location, Item Classification and Item text

Item	Material	Material Description
1	8000053	M.B.R. TEST REPORT, LOOSE REGISTER

Plant: MM01 Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002  
MBRT TEST REPORT: 8 x 13" inch size, 1 book x 200 pana, both side printed, pad, as per our sample"

Kindly Contact jayminbhai 93167 30267 only 9 am to 5 pm [for Material Detail, Technical Discussion only]

Material delivery location:

Mehsana DCMPU LTD.  
Dudhsagar Dairy  
Post box no : 1, Palanpur Highway,  
Near radhanpur chokdi,  
Mehsana - 384 002 (Guj.)  
Commercial no : 8076868267

\*kindly send rate as per our unit of measure strictly

\*Kindly send your quotation as per following email id ONLY with full description  
Email : manesarquote@mehsanaunion.coop

\*Kindly mention GST NO. in your quotation otherwise will not be consider for purchase procedure

\*Transport chart should be inclusive & after due date quotation will not be accepted.  
\* give your quotation validity minimum 30 days.

\*Quotation will be accepted which is received before 2 pm of quotation dead line date. kindly take note of the same.

\*1% penalty per day will be imposed of po value if delay in delivery time.

\*kindly submit your quotation strictly as per our rfq items serial no., for any items rate is not available plz mention regret against our rfq items serial no.

Kindly mention our rfq no & collective no at subject in mail  
Improper quotation will not be consider.  
Kindly mention delivery period & warranty in your quotation.

IF MATERIAL IS NOT AS PER OUR SPECIFICATION & DOES NOT ADHARE TO QUALITY NORMS WILL BE REJECTED

Please Indicate the prices inclusive of packing and forwarding expenses. The conditional Prices/Quotations may not be considered

All vendors are requested to submit quotation only for our required make/ brand & specification in our rfq. any other brand may not be considered for purchase procedure.

Item	Material	Material Description
2	8000300	PACKING MATERIAL REGISTER

Plant: MM01 Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002  
Packing Material Certification Register:- 8.5 x 13" inch Size, White maplitho PAPER 1 REGISTER X 200 PANA, 70 gsm, Both side printing, Canvas Binding, As per our sample.

Item	Material	Material Description
3	8000323	MILK GOOD RETESTING REGISTER

Plant: MM01 Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002  
MILK GOOD RETEST REGISTER:- 8.5x13"inch Size, White maplitho PAPER 1 REGISTER X 200 PANA, 70 gsm, Both side printing, Canvas Binding, As per our sample.

Item	Material	Material Description
4	8000377	ANALYTICAL OF MILK POWDER( MANUFACTURING)

Plant: MM01 Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002  
POWDER MANUFACTURE ROUTINE REPORT : 8x13"inch size, 1 book x 200 pana, both side printed, pad, as per our sample



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Item	Material	Material Description
5	8001398	REGISTER FOR MICROBIOLOGICAL TESTING
	Plant: MM01	Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002
		MICROBIOLOGICAL RESULT REGISTER:- 8.5x13"inch Size, White maplitho PAPER 1 REGISTER X 200 PANA, 70 gsm, Both side printing, Numbering, Canvas Binding, As per our sample.
6	8005259	Daily Milk Report Pad
	Plant: MM01	Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002
		Daily Milk Report Pad, Routine Report of Milk : Size:: 8"X 13" Inch, 1 Book x 200 Pana, Both side Printed, Pad, as per our sample
7	8005817	WEIGHT CHECK REGISTER FOR Q.A
	Plant: MM01	Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002
		WEIGHT CHECK REGISTER FOR UHT:- 8x13"inch Size, White maplitho PAPER 1 REGISTER X 200 PANA, 70 gsm, Both side printing, Numbering, Canvas Binding, As per our sample.
8	8006606	MILK TANKER ANALYSIS REPORT.
	Plant: MM01	Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002
		Certificate of analysis of Milk dispatched 8 x 13" inch size, 1 book x 200 pana, PAD, one side printed, as per our sample
9	8006951	TEST REPORT OF MILK POUCH
	Plant: MM01	Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002
		MILK POUCH TESTING REPORT:-8x13"inch size, 1 book x 200 pana, both side printed, pad, as per our sample
10	8080822	Society Milk Sample Testing Details
	Plant: MM01	Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002
		Society Milk sample testing details(gujarati):8x13"inch size, 1 book x 200 pana, one side printed, two side perforated pad, as per our sample compulsory
11	8080824	Details of BMCU Sample Report
	Plant: MM01	Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002
		Details of BMCU SAMPLE:-8x13"inch size, 1 book x 200 pana, one side printed, three time perforated pad, as per our sample.
12	8080832	SCM RESULT REGISTER
	Plant: MM01	Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002
		SCM RESULT REGISTER:- 8.5x13"inch Size, White maplitho PAPER 1 REGISTER X 200 PANA, 70 gsm, Both side printing, Numbering, Canvas Binding, As per our sample.
13	8080839	BIS REGISTER IMP POWDER
	Plant: MM01	Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002
		BIS REGISTER IMP POWDER SIZE : 15 X 20 INCH, 75+/-5 gsm, LEDER PAPER, BOTH SIDE PRINTING WITH NUMBERING, CANVAS BINDING[RED PAKKA PUNTHA], 1 BOOK=100PANA[200PAGES], AS PER OUR SAMPLE.
14	8080846	Dudh Prapti Patrak FOR BULK COOLER
	Plant: MM01	Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002
		DUDH PRAPTI PATRAK:-8x13"inch size, 1 book x 200 pana, one side printed, 70 gsm, white paper, pad, as per our sample
15	8080847	UHT Sample Collection Log Sheet Report
	Plant: MM01	Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002



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**Annexure : 1**

**Date: 20.04.2024**

UHT SAMPLE COLLECTION REPORT :-8x13"inch size, 1 book x 200 pana,  
both side printed, pad, as per our sample

Item	Material	Material Description
16	8080849	Powder Finished Product Packing Report

Plant: MM01 Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002  
POWDER FINISHED PRODUCT REPORT :- 8x13"inch size, 1 book x 200 pana, both side printed, pad, as per our sample

Item	Material	Material Description
17	8080858	UHT MILK TEST REPORT

Plant: MM01 Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002  
UHT MILK TEST REPORT :-8x13"inch size, 1 book x 200 pana, both side printed, pad, as per our sample

## INSTRUCTIONS FOR SENDING QUOTATIONS (RFQ)

Prior vendor registration is preferable but not necessary for sending quotation.  
Vendor can send quotations in hard copy (preferably) at following address to reach Mehsana Union before quotation deadline mentioned in RFQ. Vendor must write Collective Number and RFQ No. on cover page of envelope. Collective Number and RFQ No. are given in right corner of first page of RFQ.  
Address for sending quotation:  
Purchase Section  
Mehsana District Co-operative Milk Producers Union Ltd.  
Dudhsagar Dairy, Highway, Mehsana PIN- 384002

Alternatively, vendor can send quotations to specific email ID mentioned in last page of RFQ before quotation deadline. Email ID is different for different RFQ. Vendor should not send quotations on any other email IDs otherwise, quotation may not get considered. Vendor must write Collective Number and RFQ No. on subject line of their quotation email.

Quotation should be on letter head of the vendor duly signed as email attachment mentioning basic rate (including P&F, freight, transit insurance etc.) and GST. Any quotation having P&F, freight, transit insurance etc. mentioned extra at actual may not get considered.

Above terms will be applicable for our all departments and locations i.e for Mehsana, Vihar, Hansapur (Patan), Harij, Kadi, Kheralu, CFP Ubkhal, CFP Jagudan, PSK Jagudan, MIDFT, DMD- Manesar, DHD- Dharuhera & DSN.

## TERMS AND CONDITIONS OF SENDING QUOTATIONS

For detailed instructions and terms and conditions of sending quotation kindly refer 'Quotation or RFQ Terms & Conditions' on our website: <http://www.dudhsagardairy.coop/tenders/>

## TERMS AND CONDITIONS OF PURCHASE ORDERS

For detailed terms and conditions of purchase orders kindly refer 'PO Terms & Conditions' on our website: <http://www.dudhsagardairy.coop/tenders/>

Special Note for MSME Firm :  
The MSME Firms should refer our union website <https://www.dudhsagardairy.coop/tenders/> and download and submit 'MSME Declaration' along with relevant documents to consider such firm as MSME