



MEHSANA DISTRICT CO-OPERATIVE MILK PRODUCERS' UNION LIMITED

MEHSANA 384002 India
Phone: 02762-253201 TO 253205
REQUEST FOR QUOTATION

(ISO Doc No :)

One Time Vendor	4000010	RFQ No.:	M610197134	Date: 16.04.2024
India		Collective No.:	0000314574	
		Doc. Type:	ZR01 Manual RFQ - Mat	
		POrg:	MP00 Central PORG-Mehsana	
		PGroup:	M09 Other Mtl Purchase	
		Quotation Deadline:	24.04.2024	
		Our Reference:	Account	
		Created By :	OFFICER PURCHASE	
Your GSTN :		Our GSTN : 24AAAAM0329F1Z6		

Dear Sir,

We invite quotation for supply of following items:

Subject: Purchase Enquiry for Materials

Sr. No.	Material	HSN/S AC	Short Text	Qty	OUn	Delivery Date	Plant	Mat. Grp
1	8003155	482010 90	ANNUAL REPORT GUJRATI	1,800	EA	15.05.2024	MM01	CM0000006

Goods to be supplied subject to terms and conditions as per enclosed Annexure/s.

Please ensure that your sealed quotation reach us before deadline date, complete with necessary annexure.

Thanking You,

For, Purchase Department
MEHSANA DISTRICT CO-OPERATIVE MILK PRODUCERS' UNION LIMITED



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Annexure : 1

Date: 16.04.2024

Delivery Location, Item Classification and Item text

Item	Material	Material Description
1	8003155	ANNUAL REPORT GUJRATI

Plant: MM01 Manufacturing Plant, Mehsana Dudhsagar Dairy, State Highway, Mehsana, 384002
8003155: MDCMPU Ltd.-Gujarati (Inclusive of pages of English Version of Annual Reports) Annual Report 2023-24 Quantity 1800
Delivery Date 15.05.2024

Design of cover page, Inner pages and Sticker printing to be affix on Cover (List of Name and Address will be provided by us)

Mehsana D.C.M.P.U. Ltd - Gujarati Annual Report year 2023-24, Size as per our sample, Inner pages 28-32 can be changed as per our requirement. Title page 250 GSM & Inside page 170 GSM, Multi Colour Printing & Laminator, Title page as per our sample.

Mehsana D.C.M.P.U. Ltd - Envelope Cover for Gujarati Report, 100Gsm Maplitho Paper, Cover Will be printed and provided along with the Annual Report as per the Title page them and Multi colour printing cover as per our sample.

Packing of Annual Report in Envelop and Sticker affixing on Cover

Packed Annual Report Cover with affixed Sticker of Name and Address will be delivered at Accounts Department, Mehsana Head office, Dudhsagar Dairy Campus Mehsana by 15.05.2024 (Before 1700 Hrs.)

First Point of Contact:

Sh Tejas Panchal,
Executive (Finance & Accts)
(tspanchal@mehsanaunion.coop)

Lead Contact:

CA Pinal D Shah,
General Manager (Finance & Accts)
(pdshah@mehsanaunion.coop)

Delivery Address:

General Manager (F&A)
Finance & Accounts Department.
2nd Floor,
Mehsana Head office,
Dudhsagar Dairy Campus,
Mehsana 384002.

Kindly Contact Mr. Tejas Panchal 9824406929 [for Material Detail, Technical Discussion only]

Kindly send quotation as per following email id ONLY with full description

Email : enggpur3@mehsanaunion.coop

INSTRUCTIONS FOR SENDING QUOTATIONS (RFQ)

Prior vendor registration is preferable but not necessary for sending quotation.

Vendor can send quotations in hard copy (preferably) at following address to reach Mehsana Union before quotation deadline mentioned in RFQ. Vendor must write Collective Number and RFQ No. on cover page of envelope. Collective Number and RFQ No. are given in right corner of first page of RFQ.

Address for sending quotation:

Purchase Section
Mehsana District Co-operative Milk Producers Union Ltd.
Dudhsagar Dairy, Highway, Mehsana PIN- 384002

Alternatively, vendor can send quotations to specific email ID mentioned in last page of RFQ before quotation deadline. Email ID is different for different RFQ. Vendor should not send quotations on any other email IDs otherwise, quotation may not get considered. Vendor must write Collective Number and RFQ No. on subject line of their quotation email.

Quotation should be on letter head of the vendor duly signed as email attachment mentioning basic rate (including P&F, freight, transit insurance etc.) and GST. Any quotation having P&F, freight, transit insurance etc. mentioned extra at actual may not get considered.

Above terms will be applicable for our all departments and locations i.e for Mehsana, Vihar, Hansapur (Patan), Harij, Kadi, Kheralu, CFP Ubkhal, CFP Jagudan, PSK Jagudan, MIDFT, DMD- Manesar, DHD- Dharuhera & DSN.

TERMS AND CONDITIONS OF SENDING QUOTATIONS

For detailed instructions and terms and conditions of sending quotation kindly refer 'Quotation or RFQ Terms & Conditions' on our website: <http://www.dudhsagardairy.coop/tenders/>

TERMS AND CONDITIONS OF PURCHASE ORDERS



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Annexure : 1

Date: 16.04.2024

For detailed terms and conditions of purchase orders kindly refer 'PO Terms & Conditions' on our website:
<http://www.dudhsagardairy.coop/tenders/>

Special Note for MSME Firm :
The MSME Firms should refer our union website <https://www.dudhsagardairy.coop/tenders/> and download and submit 'MSME Declaration' along with relevant documents to consider such firm as MSME