



APRIL 26, 2024

Tender ID 455-3

Offline Tender  
Document

MDCMPUL/2023-24/455-3/DMD UHT Belt Conveyor

# SUPPLY OF MODULER BELT CONVEYOR AT DUHMANSAGAR DAIRY, MANESAR

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PURCHASE DEPARTMENT

**MEHSANA DISTRICT CO-OPERATIVE MILK PRODUCERS' UNION LIMITED**

Dudhsagar Dairy, Highway, Mehsana – 384002 Phone: 02762-253201

Fax: 02762-253201

[www.dudhsagardairy.coop](http://www.dudhsagardairy.coop)



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## 1. General Information

Mehsana District Co-operative Milk Producers' Union Limited, Mehsana popularly known as Dudhsagar Dairy, (located at Mehsana in Gujarat) is one of the largest Co-operative Dairy in India. MDCMPU Ltd was established in 1960 with the noble intention of ensuring a fair return to the milk producers. It is a district level apex body of milk cooperative societies in Mehsana District which aims to provide remunerative returns to milk producers' and also to serve the interest of consumers by providing quality and safe milk and milk products which give good value for money. It is having eight dairies, two milk chilling centres, two cattle feed plants, semen collection plant and one Dairy Science College. Various products manufactured are milk in milk pouches, Dahi, Buttermilk, Ghee, Table Butter, Milk Powder, Sweetened Condensed Milk, Ice Cream, Flavoured milk and long shelf life (UHT) milk. It is selling almost all milk and milk products in India and abroad under the brand name of Amul and Sagar and having total turnover of Rs. 6938 crore in financial year 2022-23 with its broad base of more than 10 lakh farmer members in Gujarat, Rajasthan, Haryana, Uttar Pradesh and Madhya Pradesh states.

For more details about us kindly visit the following websites:

1. Dudhsagar Dairy: <http://www.dudhsagardairy.coop/>
2. Pashu Samvardhan Kendra, Jagudan: <http://www.sagarxjagudan.com/>
3. Mansinhbhai Institute of Dairy & Food Technology: <http://www.midft.com/>
4. Shri Motibhai R. Chaudhary Sagar Sainik School: <http://www.mrcss.org/>



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2. Notice Inviting Tender

S. No.	Item	Description / Details
<b>2.1 TENDER DETAILS</b>		
1	Tender Notice No.	MDCMPUL/2023-24/455-3/DMD UHT Belt Conveyor
2	Name of Project	Retender Supply of moduler belt conveyor for new UHT milk packing machine at Dudhmansagar Dairy, Manesar
3	Name of Work	Retender Supply of moduler belt conveyor for new UHT milk packing machine at Dudhmansagar Dairy, Manesar
4	Name of Company	Mehsana District Co-operative Milk Producers' Union Ltd, Dudhsagar Dairy, Highway, Mehsana, Gujarat, PIN - 384002
5	Estimated Scrap Value	Rs. 10 Lacs
6	Period of Completion of work	1 Month from issue of Order
7	Tender Document Fee (INR)	Rs. 1455/- (including 18% GST)
8	EMD (INR)	Rs. 10455/-
<b>2.2 IMPORTANT DATES</b>		
1	Bid Documents Download Start	26 April 2024
2	Bid Documents Download End	06 May 2024 06:00 PM
3	Pre-Bid Meeting	No
4	Last date and time for Hard Copy submission of documents mentioned in tender document	06 May 2024 06:00 PM Purchase Department (Tender Section) Dudhmansagar Dairy, Plot No: 26-D, Sector-3, IMT Manesar, Gurgaon (122050) Haryana.
6	Bid Opening Date	07 May 2024 10:00 AM or later
7	Bid Validity Period	30 Days
8	Mode of Negotiation	Personal Negotiation (Refer Annexure:2)



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S. No.	Item	Description / Details
<b>2.3 OTHER INFORMATION</b>		
1	Officer Inviting Bids	I/C Managing Director
2	Bid Opening Authority	I/C Managing Director
3	Address	I/C Managing Director Mehsana District Co-operative Milk Producers' Union Ltd, Dudhsagar Dairy Highway, Mehsana, Gujarat-384002 Phone: + 91 2762 253201 to 05

**I/C Managing Director**

Mehsana District Cooperative Milk Producers' Union Limited Dudhsagar Dairy, Mehsana



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Annexure-1: General Instructions and Terms & Conditions of Tender

Only after verification and acceptance of Tender Fee, EMD and Documents submitted, commercial bid will get opened.

## 1. Downloading of Tender Document

Tender document can be downloaded from website [www.dudhsagardairy.coop/tenders](http://www.dudhsagardairy.coop/tenders) . Any updates, corrigendum, date extension etc. related to this tender will get published on [www.dudhsagardairy.coop/tenders](http://www.dudhsagardairy.coop/tenders) only.

## 2. Submission of Tender

### 2.1 Submission of the Tender Fee & EMD details

Tender fee (non-refundable) and EMD (refundable) amount is mentioned in Notice Inviting Tender. Tender Fee and EMD Amount should be paid by NEFT/RTGS/IMPS to Mehsana District Co-operative Milk Producers' Union Limited in the bank account mentioned below.

### Banking Information for Deposit of Tender Fee, EMD, and Performance Security etc.

Description	Details
Bid Document Fee/ EMD Payable To	Mehsana District Co-operative Milk Producers' Union Ltd., Mehsana
Beneficiary Name	Mehsana District Cooperative Milk Producers Union Limited
Credit Account Number	443104000000532
Account Type	Cash Credit
Bank Name	IDBI Bank Ltd
Bank Branch Name	Mehsana Branch
IFSC Code	IBKL0000443

If EMD amount is more than Rs. 10 lakhs then it can be paid in Bank Guarantee (BG) also. The bank guarantee issued by a Nationalised Indian Bank/other major banks like HDFC Bank, ICICI Bank, Axis Bank, IDBI Bank. Bank Guarantee from a foreign bank having branch in India may be accepted.

### **ANY OTHER MODE OF PAYMENT IS NOT ACCEPTABLE**

After Paying the amount by NEFT/RTGS/IMPS/BG, UTR Slip of the same should be submitted along with Tender Bid physical documents otherwise your bid will not be accepted.

Kindly note that tender fee is not refundable in any case even in case bidder is not able to submit tender completely.

EMD will be returned only after successful execution of Purchase order/contract.

The Bid security may be forfeited if:



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1. A Bidder or Supplier withdraw its bid during the period of bid validity specified by the Purchase on the tender document

OR

2. In case of successful Bidder/Supplier, if the Bidder/Supplier fails to sign the contract or execute the contract within specified period of contract.

## 2.2 Submission of Other Supporting Documents

All other supporting documents asked has to be submitted with proper name of documents for easy identification and at proper stages mentioned in the offline tender form. Bidder should submit only relevant document and no any unnecessary document. Submitting unnecessary document may lead to disqualification.

## 2.3 Hard Copy Documents Submission

All the documents asked in the tender have to be submitted in Hard Copy also with proper indexing and page numbering. All eligibility criteria documents must be kept in a separate envelope marked 'Eligibility Criteria Documents'

## 2.4 Submission of Commercial (Price) Bid

Bidder should submit Commercial (Price) Bid in physical form in a separate envelope marked 'Price Bid Documents'.

Note: Only after verification and acceptance of documents submitted, commercial bid will get opened.

## 3. Acceptance of Tender Terms and Conditions by Bidder

Bidders have to abide by all terms and conditions and specifications of items mentioned in tender document. Quoting price bid will be treated as acceptance of all terms and conditions of tender document.

## 4. Tender Date Extension Request

Bidder must request through email for any extension needed at least three days (72 Hours) prior to the last date of tender. The extension request must be accompanied with the payment receipt of Tender Fee and EMD. Without Tender fee, EMD and any request after 72 Hours to close the tender will not be entertained in any condition.

## 5. Rights Reserved by Dudhsagar Dairy, Mehsana

Dudhsagar Dairy, Mehsana, at its sole discretion and without assigning any reason thereof, reserves the right to accept and / or reject the whole or part of any or all the Bids received at any stage of tender. Similarly, we reserve the right to award Purchase order in full or part items/ quantity to any bidder. Dudhsagar Dairy reserves the right to re-conduct auction/negotiation starting from previously closed rates.

In case of dispute, decision taken by I/C Managing Director will be final.



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Annexure-2: Eligibility Criteria

**1. Commercial Eligibility**

- 1.1 Bidder shall have aggregate/collective financial turnover during in the last three financial years (FY 2020-2021, 2021-22 & 2022-23) ending March 31 shall not be less than 6 times of the estimated cost of work.
- 1.2 Balance sheet and income tax return as documentary evidence shall be provided for the proof of financial turnover.
- 1.3 In addition of the above, the following information/documents should also be submitted along with bid by the bidder for evaluation/determination of their eligibility:
  - a) Copy of Income Tax Returns for five previous years in original or certified true copies, along with Permanent Account Number (PAN) for income tax purpose.
  - b) Copy of TDS certificate issued by the clients to substantiate the claim for the value of works executed in the private sector.

**2. Technical Eligibility**

The bidder must meet the following minimum qualification criteria;

- 2.1 **Experience:** Bidder in the same name and style should be in the similar business for at least 5 financial years. In case of change of name of bidder by merger / acquisition / change in status, the bidder has to submit documentary evidences. Bidder has to submit copy of purchase orders as well as order execution document or work completion certificate which is 5 years old for this purpose.
- 2.2 **PO Copy:** The Bidder must have supplied/executed similar items/work in any large industry preferably dairy industry across India within last 5 years. Bidder has to upload and submit copy of purchase orders as well as order execution document or work completion certificate in hard copy as supporting documents.
- 2.3 **Site Visit:** Before submitting their offer, the bidder shall examine the project site of works and its surroundings and obtain all information. Bidders shall collect all information from site In-Charge to submit in tender bid. Bidder shall communicate above mentioned contact person (technical queries bracket) before visit of plant for necessary arrangement.
- 2.4 The Bidder should have valid registration under various Acts that may be applicable for the contract proposed. This shall include but not limited to Income Tax, GST, Employee State Insurance, Contract Labour, Provident Fund etc.





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### 3. Other Eligibility Criteria

- 3.1 The bidder which is blacklisted by Mehsana Union/GCMMF/NDDDB are not eligible to bid otherwise, bid will not be accepted and EMD may be forfeited. Bidder shall have to provide related supporting document for same in hard copy with bid.
- 3.2 Even though the Bidder meets the specified criteria, the bid may be disqualified in case the bidder has:
  - a) Made untrue or false declaration in the forms, statements and attachments submitted in proof of their qualifications.
  - b) Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion or financial failure etc.



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Annexure -3: Instructions for Preliminary Stage Forms (Offline)

1. Bidder's Basic Information

S. No.	Details Required	Instructions	Details
1	Name of the Firm	Provide details	
2	Complete Postal Address	Provide details	
3	SAP Vendor Code of our Union	If registered with our Union otherwise write NEW and submit Vendor Registration Form	
4	Contact Person Name	Provide details	
5	Mobile Number of Contact Person	Provide details	
6	E-mail ID of Contact Person	Provide details	
7	PAN	Provide details and attach PAN card	
8	GSTN	Provide details and attach GSTN document	
9	Vendor Registration Form	Submit in hard copy if new bidder	

2. List of Documents Needed at Preliminary Stage

Sr. No.	Particulars of Documents	Mandatory / Optional	Submission Type	Page No.
1	Tender Fee UTR slip	Mandatory	Hard Copy	
2	EMD UTR slip	Mandatory	Hard Copy	
3	PAN	Mandatory	Hard Copy	
4	GSTN	Mandatory	Hard Copy	
5	Vendor Registration Form (only in case of new bidders)	Optional	Hard Copy if applicable	
6	Copy of Firms Registration	Mandatory	Hard Copy	

Note: Prepare index as above for hard copy submission



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Annexure -4: Instructions for Technical Stage Forms (Offline)

1. Turnover Details

S. No.	Details Required	Instructions	Turn over (Rs.)	Document Page Number
1	Turnover of FY 2022-23 in Rs.	Provide details (amount) in form and attach CA certificate with UDIN for turnover		
2	Turnover of FY 2021-22 in Rs.			
3	Turnover of FY 2020-21 in Rs.			

Note: Prepare index as above for hard copy submission

2. Purchase Order Details

Sr. No.	Details Required	Instructions	Purchase order (1)	Purchase order (2)	Purchase order (3)
1	Bidder should be in the similar business for at least 5 financial years	Provide PO which is which is 5 years old			
2	The Bidder must have supplied/ executed similar items/work in any large industry	Provide PO Details			
3	PO/Work Order Number	Provide PO number			
4	PO/Work Order Date	Provide PO date			
5	PO/Work Order Brief Details	Provide PO/Work Order details in brief			
6	PO/Work Order Value	Provide PO value in Rs.			
7	PO/Work Order Completion Date	Provide PO completion date			
8	Customer Name	Provide details			



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9	Contact Details and Address of Customer	Provide complete address and contact details including contact number and email ID.			
10	Other Information or Remarks if any	Any other information bidder wants to share about respective PO			
11	Document Page Number	Provide Page Number			

Note: Prepare index as above for hard copy submission

### 3. Technical specification

- 1) Modular Teflon chain (Model: E C 254 PR % 16 PP white
- 2) Qty: 2 nos. (Each 5 meter)
- 3) Sprocket Model: E C 254 T 12 S 40\*40
- 4) Bearing: UCF 205
- 5) SS 304 shaft 40MM Square
- 6) Conveyor will be with adjustable leg
- 7) Wear strip uhmw 40\*20mm L type
- 8) Wear strip 40 \*10mm flat
- 9) Gear motor: TGPL with TGPL make gear(TW50) 15 ratio 0.37KW
- 10) Installation and commissioning is scope of party.

**Note:** Any further clarification party will visit site.



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#### 4. List of Documents Needed at Technical Stage

Sr. No.	Particulars of Documents	Mandatory / Optional	Submission Type	Page No.
1	EPF certificate if applicable otherwise provide declaration	Mandatory	Hard Copy	
2	ESI certificate if applicable otherwise provide declaration	Mandatory	Hard Copy	
3	CA certificate with UDIN	Mandatory	Hard Copy	
4	Work Experience (old PO copy)	Mandatory	Hard Copy	
5	Copy of Purchase Orders with Work Completion Certificate	Mandatory	Hard Copy	
6	Compliance Sheet of Offer / Technical Offer	Mandatory	Hard Copy	
7	Sealed and signed copy of all parts of tender document	Mandatory	Hard Copy	
8	Manufacturer Authorization Certificate (if applicable)	Mandatory	Hard Copy	
9	Site Visit Certificate	Mandatory	Hard Copy	
10	Product Leaflet (if applicable)	Optional	Hard Copy	
11	Deviation Sheet (only if allowed)	Optional	Hard Copy	
12	Tentative Work execution schedule / delivery schedule	Optional	Hard Copy	
13	Self-declaration on bidder's company letterhead for "Not blacklisted by Mehsana Union/GCMMF/NDDB"	Mandatory	Hard Copy	

Note: Prepare index as above for hard copy submission



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Annexure - 5: Price Bid Format

Price Bid Format

(To be submitted in hard copy on firm's letter head in a separate envelope marking "Price Bid")

S. No.	Item Description	Qty	Unit	Basic Unit Rate of Supply (Rs.)	GST rate in %	Amount (Rs.)
1	Moduler Belt conveyor TEFLONE BELT WIDTH: 300MM LENTH: 10 METER MOTOR MAKE: TGPL GEARBOX MAKE: TGPL(TW 50) REATIO: 15 BELT COLOUR: WHITE	2	Each	offline	offline	offline



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Annexure 6: Payment Terms

S. No.	Description	Details
1	Payment Terms	100% Payment will be released within 30 days from the date of receipt at our location or receipt of your invoice whichever is later and if material is found as per approved specification.

Annexure 7: Delivery Terms and Conditions

S. No.	Description	Details
1	Delivery Location	DMD - Manesar
2	Delivery / Work Completion Period	1 Month/s from issue of purchase order
3	Other Remarks	

Annexure 8: Specific Terms of Supply

1. Supplier has to quote separate rates for (a) supply and (b) Installation and testing as above.
2. Bid price must be on fixed rate basis in INR only. Only GST revision as per government notification will be accepted.
3. Basic rates should be inclusive of packing and forwarding (P&F), freight, insurance, unloading, shifting and positioning at our site i.e. FOR our site, but, exclusive of GST.
4. All price quoted should be FOR our site as mentioned in the tender document.
5. During Installation work, accommodation of bidders' staff is under bidder scope only.
6. Mehsana Union at its sole discretion and without assigning any reason thereof, reserves the right to accept and / or reject the whole or part of any or all the bids received.
7. By submitting price-bid, bidder will be bound to complete Supply, Installation and commissioning of this Tender Requirements.
8. Payment shall be made on complete supply of an item/group of items specified in the Purchase order/ contract. No payment shall be made if supply of an item/group of items is incomplete.



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Annexure - 9: Mode of Negotiation

**Personal Negotiation**

Dudhsagar Dairy may invite bidders for personal negotiation.

In such case, there will be personal negotiation on the basis of the L1 rate of technically qualified bidders price bids. Among technically qualified bidders only lowest 3 bidders i.e. L1, L2 and L3 bidder will be given item wise participation in personal negotiation.

For goods tender L1 price taken will be item wise L1 price and for turnkey projects / works L1 price will be based on L1 of complete work and not on the basis of individual line items.

In case any of the bidders/suppliers are not able to fully or partially participate in personal negotiation because of any personal or technical issue on their side, then the bids received by the union in the personal negotiation will be final and any requests including but not limited to re-conduct personal negotiation or any bids etc., submitted in physical form/email/verbal communication etc., will not get considered. However, Dudhsagar Dairy reserves the right to re-conduct personal negotiation starting from previously closed rates.





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Annexure -10: Contact Details

**User Department**

Contact user department for technical queries, specifications, date extension etc.

S. No.	Contact Person	Contact No.	E-mail ID
1	Dipak Chaudhari Ass.Executive	88008 41975	dmduhtmaint@mehsanaunion.coop
2	Jitabhai Chaudhari I/c Engineering	8685859340	dmdengexecutive@mehsnunion.coop

**Purchase Department**

Contact Purchase Department for queries in commercial terms and conditions, tendering process and help in filling tender.

S. No.	Contact Person	Contact No.	E-mail ID
1	Subodh Kant (Head - Purchase)	9974056670	skkant@mehsanaunion.coop
2	Kinnari Pandya (Sr. Executive – Purchase)	9265976912	kvpandya@mehsanaunion.coop