



# MEHSANA DISTRICT CO-OPERATIVE MILK PRODUCERS' UNION LIMITED

MEHSANA 384002 India  
Phone: 02762-253201 TO 253205  
**REQUEST FOR QUOTATION**

(ISO Doc No : )

<b>One Time Vendor</b>		<b>4000010</b>	<b>RFQ No.:</b>	M610191120	Date: 24.01.2024
India			<b>Collective No.:</b>	0000307073	
			<b>Doc. Type:</b>	ZR01 Manual RFQ - Mat	
			<b>POrg:</b>	MP00 Central PORG-Mehsana	
			<b>PGroup:</b>	M09 Other Mtl Purchase	
			<b>Quotation Deadline:</b>	31.01.2024	
			<b>Our Reference:</b>	PR1200580805	
<b>Your GSTN :</b>			<b>Created By :</b>	GEN. DMD PURCHASE	
			<b>Our GSTN :</b>	6AAAAM0329F2Z3	

Dear Sir,

We invite quotation for supply of following items:

**Subject:** Purchase Enquiry for Materials

Sr. No.	Material	HSN/S AC	Short Text	Qty	OUn	Delivery Date	Plant	Mat. Grp
1	8000185	482010 90	STANRY OFFICE REGISTER,8 X 13IN,200	100	PAC	20.02.2024	MM02	CM0000007
2	8000169	480257 90	STNRY PAPER,A/4,FOR ZEROX,1 X 500;75GSM	300	PAC	20.02.2024	MM02	CM0000007
3	8000026	960899 10	PERMANENT MARKER PEN,BLACK;KORES/CELLO	100	EA	20.02.2024	MM02	CM0000007
4	8000060	830590 20	STANRY,BOX FILE,BIG	50	EA	20.02.2024	MM02	CM0000007
5	8000809	847030 00	STANRY,CALCULATOR,CITIZEN,10 DIGIT	10	PAC	20.02.2024	MM02	CM0000007

Goods to be supplied subject to terms and conditions as per enclosed Annexure/s.

Please ensure that your sealed quotation reach us before deadline date, complete with necessary annexure.

**Thanking You,**

**For, Purchase Department**  
**MEHSANA DISTRICT CO-OPERATIVE MILK PRODUCERS' UNION LIMITED**



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**REQUEST FOR QUOTATION**

(ISO Doc No : )

**RFQ: M610191120**

**Annexure : 1**

**Date: 24.01.2024**

## Delivery Location, Item Classification and Item text

Item	Material	Material Description
1	8000185	STANRY OFFICE REGISTER,8 X 13IN,200
	Plant: MM02	Manufacturing Plant, Manesar Dudhmansagar Dairy,Plot No. 26-D, Sector 3,Manesar,122050
	Register 300 Pages Big Size	
Item	Material	Material Description
2	8000169	STNRY PAPER,A/4,FOR ZEROX,1 X 500;75GSM
	Plant: MM02	Manufacturing Plant, Manesar Dudhmansagar Dairy,Plot No. 26-D, Sector 3,Manesar,122050
	Century pulp & Paper a/4 Size Nos. 300 Pkt	
Item	Material	Material Description
3	8000026	PERMANENT MARKER PEN,BLACK;KORES/CELLO
	Plant: MM02	Manufacturing Plant, Manesar Dudhmansagar Dairy,Plot No. 26-D, Sector 3,Manesar,122050
Item	Material	Material Description
4	8000060	STANRY,BOX FILE,BIG
	Plant: MM02	Manufacturing Plant, Manesar Dudhmansagar Dairy,Plot No. 26-D, Sector 3,Manesar,122050
Item	Material	Material Description
5	8000809	STANRY,CALCULATOR,CITIZEN,10 DIGIT
	Plant: MM02	Manufacturing Plant, Manesar Dudhmansagar Dairy,Plot No. 26-D, Sector 3,Manesar,122050

Kindly send quotation on email id:-pur\_dudhmansagar@yahoo.com

Material delivery location:

Mehsana District Co-op. Milk Producers' Union Ltd.  
DUDHMANSAGAR DAIRY  
Plot No - 26 / D, Sector - 3,  
I.M.T., Manesar - 122050.  
Dist: Gurgaon, (Haryana)  
Phone No. - 0124-4631621,620  
Fax No. - 0124 - 4631696  
Email - pur\_dudhmansagar@yahoo.com

## INSTRUCTIONS FOR SENDING QUOTATIONS (RFQ)

Prior vendor registration is preferable but not necessary for sending quotation.

Vendor can send quotations in hard copy (preferably) at following address to reach Mehsana Union before quotation deadline mentioned in RFQ. Vendor must write Collective Number and RFQ No. on cover page of envelope. Collective Number and RFQ No. are given in right corner of first page of RFQ.

Address for sending quotation:

Purchase Section  
Mehsana District Co-operative Milk Producers Union Ltd.  
Dudhsagar Dairy, Highway, Mehsana PIN- 384002

Alternatively, vendor can send quotations to specific email ID mentioned in last page of RFQ before quotation deadline. Email ID is different for different RFQ. Vendor should not send quotations on any other email IDs otherwise, quotation may not get considered. Vendor must write Collective Number and RFQ No. on subject line of their quotation email.

Quotation should be on letter head of the vendor duly signed as email attachment mentioning basic rate (including P&F, freight, transit insurance etc.) and GST. Any quotation having P&F, freight, transit insurance etc. mentioned extra at actual may not get considered.

Above terms will be applicable for our all departments and locations i.e for Mehsana, Vihar, Hansapur (Patan), Harij, Kadi, Kheralu, CFP Ubkhal, CFP Jagudan, PSK Jagudan, MIDFT, DMD- Manesar, DHD- Dharuhera & DSN.

## TERMS AND CONDITIONS OF SENDING QUOTATIONS

For detailed instructions and terms and conditions of sending quotation kindly refer 'Quotation or RFQ Terms & Conditions' on our website: <http://www.dudhsagardairy.coop/tenders/>

## TERMS AND CONDITIONS OF PURCHASE ORDERS

For detailed terms and conditions of purchase orders kindly refer 'PO Terms & Conditions' on our website: <http://www.dudhsagardairy.coop/tenders/>